



ACCO BRANDS CORPORATION
Four Corporate Drive
Lake Zurich, IL 60047-8997
Tel 847.541.9500
Fax 888.329.6226
accobrands.com

May 10, 2019

TriMega Purchasing Association
Attn: Mr. Tom Hoffman
Suite 700
5600 River Road
Rosemont, IL 60018

Dear Mr. Tom Hoffman:

The President announced on May 10th, 2019 that section 301 tariffs will increase from 10% to 25%, effective immediately. This forces ACCO Brands to respond on all goods impacted by these tariffs. As a result, we are announcing that we will raise prices on goods impacted by section 301 tariffs effective August 11, 2019. This pricing action will only apply to items impacted by the tariff change and pricing will be adjusted based only on the cost change driven by the tariff.

ACCO Brands will issue a list, by May 20th, of all our impacted items. The list will include item number, description, category description, UPC, the item's tariff code, and the dollar increase that will be applied.

ACCO Brands reserves the right to place any purchase order for product shipped on or after August 11, 2019 on hold until pricing is adjusted to reflect the price increase.

We regret making this announcement outside of our normal process for pricing communication. The magnitude of the increase and lack of notice gives us no other viable option. We sincerely appreciate and value your ongoing partnership, support, and patience as we operate in these uncharted times.

Sincerely,

A handwritten signature in black ink that reads "Salvatore Testani".

Salvatore J. Testani
Sr. Vice President Sales